

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY ~ JANUARY 19, 2021 ~ 6:00 P.M.

FORT SMITH CONVENTION CENTER

The meeting was called to order by Mayor George McGill, presiding. Invocation was given by Director Lavon Morton, followed by the Pledge of Allegiance led by Director Neal Martin.

On roll call the following members of the Board were all physically present: Directors Jarred Rego, Andre' Good, Lavon Morton, George Catsavis, Kevin Settle, Robyn Dawson, and Neal Martin. The Mayor declared a quorum present.

The Mayor inquired if any Board member had any item of business to present that was not already on the agenda.

Director Catsavis advised of contact from a resident, who advised they had a water leak. The leak was located on the customer side; therefore, such was not the responsibility of the City of Fort Smith to repair so the property owner obtained a plumber to accommodate the needed repair. Due to the leak, the customers water bill was higher than normal. In the past, residents could present a copy of their repair receipt and the City would adjust a portion of the billing to address the excess water usage due to the water leak; however, in this instance, the resident was advised that no adjustment would be authorized. Due to such, he questioned such and requested a brief explanation.

Director of Utility Lance McAvoy confirmed that said adjustments were provided in the past; however, the standard operating procedure was amended approximately six (6) months ago whereby adjustments for water that flows through the meter will no longer be

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afforded. At the request of Director Catsavis, said amendment was made by himself and City Administrator Geffken whereby he provided comparable analogies, i.e. if someone fills their gas tank, but a hole is discovered in the tank soon thereafter, no refund is provided by the gas station; and, if you go on vacation and there's an issue with the thermostat in your absence, the electric company will most likely not provide an adjustment because the electricity was used. Said change in the SOP was noted at a study session.

Director Catsavis requested an item be placed on a future study session to discuss the policy for adjustment of utility billing when water leak repair is accomplished by the customer. Director Morton concurred with the request; therefore, because placement of an item on a future agenda requires the concurrence of two (2) directors, the Mayor announced said item will be placed on a future study session agenda as requested.

The minutes of the January 5, 2021 regular meeting was presented for approval. Morton, seconded by Martin, moved approval of the minutes as written. The members all voting aye, the Mayor declared the motion carried.

Item No. 1 was a resolution of intent to issue Industrial Development Revenue Bonds *(Project Blue Moon) (Administration)*.

Deputy City Administrator Jeff Dingman briefed the Board on the item advising Project Blue Moon is the working name for a competitive economic development project developed by the Fort Smith Regional Chamber of Commerce and the City of Fort Smith. The project was officially announced on Friday, January 15, 2021 whereby said project is for Mars Petcare. The company will invest \$145 million for building expansion and manufacturing equipment, which will add 120 new jobs to the region. The principal

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advantage of industrial revenue bonds is the reduction of property taxes paid by the company on both real estate and personal property. The proposed item is a resolution of intent, which allows the company to proceed with development of the project; however, completion of the process requires the Board to adopt an ordinance to issue the bonds. Such will be presented for Board consideration when bond issuance is ready to proceed. Upon issuance of the bonds, the company and the City will enter into a Payment in Lieu of Taxes (PILOT) agreement whereby the company will pay an amount equal to fifty-percent (50%) of the normal property taxes due for a period of ten (10) years. The company will be solely responsible for the debt service payments; therefore, the City of Fort Smith maintains no financial obligation associated with the subject bonds.

Settle, seconded by Martin, moved adoption of the resolution. Prior to the vote, Director Settle stated, *“it’s great day for Fort Smith”*, and extended much appreciation to the Chamber of Commerce for their efforts associated with the subject project. Due to the forthcoming expansion and anticipated growth in the area, he expressed concern for increased traffic on Chad Colley and Roberts Boulevards citing discussion should be considered in the near future to address same.

Director Morton concurred with the comments of Director Settle reiterating that the proposed project is a \$145 million investment in Fort Smith, which will generate *“enormous economic activity.”*

The motion remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-4-21.

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Item No. 2 was an ordinance repealing Ordinance No. 110-20 which amended the supplemental alcohol tax ~ *Settle/Martin placed on agenda at the January 12, 2021 study session ~ (Administration).*

Deputy Administrator Dingman briefed the Board on the item advising Directors Settle and Martin formally placed the subject ordinance on the agenda at the January 12, 2021 study session. Ordinance No. 110-20, which was adopted at the December 15, 2020 regular meeting, increased the city's supplemental alcohol tax from five-percent (5%) of gross sales to ten-percent (10%) of gross sales as a means of augmenting General Fund revenues to fund operations in the Fiscal Year 2021 budget. Such was adopted with a provision that the adjusted supplemental alcohol tax would not become effective until December 1, 2021. Upon approval of the proposed ordinance, such repeals Ordinance No. 110-20 in its entirety and the city's existing supplemental alcohol tax will remain at 5%.

Settle, seconded by Martin, moved adoption of the ordinance. The motion included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date. The City Clerk read the ordinance by caption for its readings. Prior to the vote, Director Martin noted he was opposed to the 5% increase and voted against the measure in December when first presented. Regardless, many citizens conveyed opposition to the subject increase and contacted several Board members regarding the matter. He conveyed much assurance the Board "*was wrong*" to adopt the increase; therefore, he spoke in favor of the proposed ordinance to repeal such.

Director Rego extended much appreciation to Director Settle for requesting the proposed ordinance, and spoke in favor of the item.

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Director Settle conveyed no opposition to future consideration of an increase to the subject tax; however, due to COVID-19 and the detrimental financial impact of such on bars and restaurants, he questioned the timing of same. Due to such, he conveyed his intent to vote in favor of the proposed item.

The motion remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 4-21.

Item No. 3 was an ordinance establishing pay rates and related procedures for City employees (*Human Resources*).

Director of Human Resources Rick Lolley briefed the Board on the item advising such is the annual ordinance to establish pay rates and related procedures for non-uniformed City employees, and Civil Service (uniformed) employees of the Police and Fire Departments for the year 2021. The pay schedules remain the same as 2020; however, the proposed ordinance provides for merit increases effective April 5, 2021 whereby such will be based on annual performance evaluations. Merit increases for non-uniformed employees may range from zero-percent (0%) to three-percent (3%); however, each department has been afforded one-and-one-half-percent (1.5%) in their budgets and must allocate accordingly. Uniformed employees are entitled to one (1) step increase.

Morton, seconded by Catsavis, moved adoption of the ordinance. Prior to the vote, Director Settle simply questioned if the proposed ordinance maintains any significant changes from previous years whereby Mr. Lolley responded, “no.”

Director Morton noted that Section 1C of the proposed ordinance indicates that non-

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uniformed employees are entitled to a merit increase of up to 3%; however, the overall average for merit increases per department should not exceed 1.5%. Due to such, he requested confirmation that such is consistent with past protocol whereby Mr. Lolley responded affirmatively.

The motion remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 5-21.

Item No. 4 consisted of the following items regarding purchase of fire apparatus:

- A. Ordinance authorizing the appropriation of funds from the General Fund unobligated fund balance for the purchase of fire apparatuses (*Fire Department*)
- B. Resolution accepting bid for the purchase of a fire apparatus (*\$631,213.00 / Fire Department / Budgeted - Fire Department Sinking Fund - 1/8% Sales Tax*)

Fire Chief Phil Christensen briefed the Board on the items advising the Fire Department is ready to proceed with the purchase of a 2021 Pumper to replace the aging 2005 Pierce Saber Pumper. The City has secured a cooperative purchasing bid through the Houston-Galveston Area Council (H-GAC) program with Pierce Manufacturing and their local Fire Apparatus dealer G & W Diesel located in Conway, Arkansas, for the amount of \$650,867, plus \$1,800 for performance bond; however, the City maintains the option to take a prepay discount on the purchase. By agreeing to prepay for the fire apparatus at the time of order, the City can save \$21,454 making the final purchase price for apparatus \$631,213. The purchase was approved during the 2021 budget review process and funding is available from the Sinking Fund Reserve for Fire Apparatus, which consists of revenue

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proceeds from the Fire Department's share of the ¼ cent reallocated sales tax approved by the citizens of Fort Smith in March 2012. After purchase of the budgeted pumper replacement, the reserve balance is estimated at \$191,467 year-end 2021. Adoption of Item No. 4B will accommodate said purchase; however, the Fire Department is in dire need of two (2) fire apparatus for 2021 whereby the urgency stems from the fact that current frontline fire apparatus Pumper-11 has a blown engine. The estimated cost for repairs of such nature have been in excess of \$22,000 for previous repairs of other apparatus. If the City were to purchase two (2) fire apparatus at one time, additional discounts are available. Item No. 4A authorizes an appropriation of \$630,000 from the General Fund to accommodate the purchase of two (2) fire apparatus. For clarification, the Fire Department returned funds to the General Fund from the Fiscal Year 2020 budget in excess of the subject appropriation amount; therefore, upon approval of Item No. 4A, such will merely return unused monies from the 2020 Budget to the Fire Department and not impact the overall reserve balance of the General Fund.

Rego, seconded by Martin, moved adoption of Item No. 4A. Prior to the vote, Director Morton expressed concern with utilizing funds from the unobligated balance of the General Fund for the subject purchase. He further requested a brief explanation of anticipated future purchases for same.

Chief Christensen clarified that the Fire Department did not utilize all of its 2020 Budget; therefore, the excess funds was returned to the General Fund. The amount returned was in excess of the requested \$630,000 appropriation amount; therefore, although such is an appropriation, the amount will not impact the General Fund due to the

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immediately aforementioned. The proposed is merely a perfunctory action to essentially return the funding to the Fire Department to accommodate the purchase of two (2) fire apparatus. With regard to future purchases, it was intended the second fire apparatus was to be replaced in 2022; however, with the proposed savings and current funding availability, it's proposed to accommodate the 2022 purchase in 2021. Due to the potential for non-renewal of the 1/4 cent sales tax in 2022, the equipment replacement plan for the Fire Department does not include the purchase of a fire apparatus in 2023.

The motion remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 6-21.

Item No. 5 was a resolution authorizing the Mayor to execute Amendment No. 3 with Burns and McDonnell Engineering Company, Inc. to provide engineering services for additional Consent Decree Modification and Utility Financial Analytical Services (\$250,000.00 / Utility Department / Budgeted - Water and Sewer Operating Fund) ●
Consent Decree Item.

Director of Utility Lance McAvoy briefed the Board on the item advising the City of Fort Smith and Burns and McDonnell Engineering Company, Inc. executed a professional service agreement dated April 17, 2018. The agreement authorized consulting services by Burns and McDonnell Engineering Company, Inc. in two (2) major areas:

1. Technical assistance in support of the City's efforts to seek a Consent Decree Modification from U.S. Environmental Protection Agency (EPA), U.S. Department of Justice (DOJ), and Arkansas Department of Environmental Quality (ADEQ)
2. Utility financial consulting services

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As the City has continued to negotiate with DOJ and EPA, Burns and McDonnell has aided with providing the financial requirements to continue with the Consent Decree compliance. They have also been instrumental in providing a second, independent analysis of not only the financial burden, but engineering challenges the City faces to comply with the Consent Decree. Since the Consent Decree modification process is still moving forward, the proposed amendment provides for the extended and additional financial and technical support services provided by Burns and McDonnell Engineering Company, Inc. Upon approval, the amount of \$250,000.00 which will increase the total amount of engineering services for the project to \$800,000.00.

Good, seconded by Settle, moved adoption of the resolution. Prior to the vote, Director Morton noted the hourly wage range of \$170 to \$250 per hour for professional staff; however, the average rate is estimated at \$250 in one (1) category and \$247 in another category. Due to such, concern was expressed that the average per hour rate is closer to the maximum than the minimum; therefore, he requested a brief explanation.

Mr. McAvoy conveyed much understanding with the noted concern; however, due to the complexity of the Consent Decree and the extensive expertise required and expected of the Burns and McDonnell staff, in this particular instance, the City expects to pay closer to the maximum rate because the most experienced personnel are working on the modification project on behalf of the City.

Director Morton noted concurrence with the aforementioned concept; however, he expressed much doubt that every hour of work will be accomplished by the highest paid/experienced personnel within the firm.

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The motion remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-5-21.

Item No. 6 was a resolution accepting the bid of and authorizing the Mayor to execute a contract with Goodwin & Goodwin Inc. for the 2016 Sanitary Sewer Assessment Remedial Measures, Sub-Basin P003 (\$3,485,749.00 / Utility Department / Budgeted - 2018 Revenue Bonds) ● Consent Decree Item ◆ Future Fort Smith Item.

Mr. McAvoy briefed the Board on the item advising the Consent Decree requires the City to perform Sanitary Sewer Assessments (SSA) to determine the overall condition of piping and manholes. Pipes and manholes whose condition are determined to " ... *have caused or significantly contributed to pervious sanitary sewer overflows (SSO's) or are likely to cause or significantly contributed to future SSO's ...* " must be remediated, i.e. repaired or replaced. The proposed contract addresses defects found during the 2016 SSA Project in Sub-Basin P003, which consists of approximately 14,000 linear feet of sanitary sewer lines from eight (8) to twenty-four (24) inches in diameter. The project will utilize open-cut, pipe bursting, and cured-in-place pipelining to remediate the defects.

Morton, seconded by Good, moved adoption of the resolution. There being no director commenting and the members all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-6-21.

The consent agenda (Item No. 7) was presented for consideration, the items being as follows:

- A. Resolution setting public hearing date on petition to vacate portions of Fort Chaffee Boulevard located in the city of Fort Smith, Arkansas (*Planning*)

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- B. Resolution authorizing a time extension, assessing liquidated damages, accepting completion of, and authorizing final payment for the 2019 Street Overlays/Reconstruction, Phase C, Project No. 19-03-C (*Add 47 days; \$8,500.00 Liquidated Damages; \$33,279.25 Final Payment / Engineering Department / Budgeted - Sales Tax Program*)
- C. Resolution authorizing a time extension, assessing liquidated damages, accepting completion of, and authorizing final payment for the 2017 Drainage Improvements, Phase B, Project No. 17-06-B (*Add 49 days; \$8,000.00 Liquidated Damages; \$127,876.64 Final Payment / Engineering Department / Budgeted - Sales Tax Program*)
- D. Ordinance authorizing execution of a service order form (IP Centrex Cloud-Based Hosted Telephone System) for master retail services agreement with Cox Arkansas Telcom, LLC and waiving competitive bidding (*Information Technology Services*)
- E. Resolution authorizing execution of a software-as-a-service (SaaS) agreement with Tyler Technologies, Inc. (Enterprise Resource Planning (ERP) System) (*Information Technology Services*)
- F. Ordinance waiving competitive bidding and authorizing the purchase of two (2) nimble adaptive flash arrays and related technical support from Hewlett-Packard Enterprises (HPE)/Presidio for data storage within the Fort Smith Police Department (*\$131,412.42 / Information Technology Services / Budgeted - Capital Outlay*)
- G. Resolution authorizing the purchase of three (3) roll-off trucks for the City of Fort Smith Solid Waste Services Department (*\$555,372.00 / Solid Waste Services / Budgeted - Solid Waste Services Equipment Replacement Fund*)
- H. Resolution authorizing the purchase of two (2) automated side loaders for the City of Fort Smith Solid Waste Services Department (*\$670,420.40 / Solid Waste Services / Budgeted - Solid Waste Services Equipment Replacement Fund*)
- I. Resolution authorizing the purchase of one (1) backhoe and one (1) skid steer for the City of Fort Smith Sanitary Landfill (*\$143,864.78 / Solid Waste Services / Budgeted - Solid Waste Services Equipment Replacement Fund*)

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- J. Resolution authorizing acceptance of an agreement made with property owner for the acquisition of an easement in connection with the Lake Fort Smith Water Transmission Line - Phase 2, Project No. 16-16 (\$33,200.00 / Utility Department / Budgeted - 2018 Revenue Bonds) ♦ Future Fort Smith Item
- K. Resolution authorizing the Mayor to execute an agreement with Garver, LLC to provide engineering services for the Towson Avenue Utility Relocations (\$789,400.00 / Utility Department / Budgeted - 2018 Revenue Bonds) ♦ Future Fort Smith Item

Regarding Item No. 7K, Director Catsavis requested such be removed from the consent agenda and voted on as a separate item.

Morton, seconded by Martin, moved adoption of all consent agenda items with the exception of Item No. 7K, which was removed for separate Board consideration. Regarding Item No. 7D, Director Morton questioned if such is associated with the new phone system project scheduled for 2021. If so, he further questioned when such is anticipated to be completed and the estimated cost.

Director of Information Technology Services Russell Gibson confirmed the proposed item is the subject project, which is anticipated to be completed by the end of March 2021 at the cost of approximately \$191,000.

With regard to Item No. 7E, Director Morton urged the importance of contacting at least two (2) other municipalities utilizing the same software to reduce risk prior to execution of the contract, and if not already done, recommended such be accomplished. He further requested confirmation that the City will not incur the approximate \$500,000 annual licensing fee due to the paying *“on the front end.”*

Mr. Gibson conveyed much assurance that upon approval, meetings will be scheduled as requested. With regard to the fee, he simply stated, *“that’s correct.”*

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Regarding Item No. 7F, Director Martin noted the proposed authorizes the purchase of two (2) flash drives with a combined capacity of 80 terabytes and questioned the anticipated storage content. He further questioned the anticipated time-frame that said storage will accommodate.

Mr. Gibson noted the flash drives will store all Police Department data with the exception of body cam video. The proposed purchase is anticipated to provide capability for two (2) to three (3) years.

With regard to Item No. 7J, Director Morton noted that Page 2 of the agreement provides that the City will extend the property owner the right to request and obtain multiple water service connections, i.e. five (5) not to exceed 4" in diameter and one (1) not to exceed 8" in diameter, citing the large connection size; therefore, he requested confirmation that a meter will be installed and that the City will perform said installation. He further questioned what such large connections are used for.

Mr. McAvoy confirmed a meter will be installed by the City, and the customer will be charged for said water usage. With regard to the 8" connection, such are typically utilized to accommodate a residential subdivision.

The motion remaining on the floor for adoption of Items No. 7A through 7J, and the members all voting affirmatively, the Mayor declared the motion carried and the resolutions and ordinances were adopted with the ordinances given Ordinance No. 7-21 and 8-21, and the resolutions given Resolution No. R-7-21 through R-14-21 respectively.

Catsavis, seconded by Martin, moved adoption of Item No. 7K. Prior to the vote, Director Catsavis noted the selected engineer, Garver, LLC, is from North Little Rock;

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therefore, he expressed concern that an engineering firm from Fort Smith was not selected and questioned the reason for such. He further questioned “*what will happen*” in the event the Board defeats the proposed resolution, and inquired if any Fort Smith firms are working on the subject project.

Mr. McAvoy advised that since the Arkansas Department of Transportation (ARDot) is currently utilizing Garver, LLC on other aspects of the same project, by utilizing the same engineer, such will save the City of Fort Smith approximately \$250,000. In the event the proposed resolution is defeated, such will require staff to revisit the matter thereby delaying the project. With regard to local firms currently working on the project, he could not specifically confirm; however, he will review and advise.

Director Morton noted he maintained the same concern; however, he conveyed much understanding since it’s a cost-savings measure. Due to such, he indicated no objection to the proposed.

The motion remaining on the floor, the members all voted affirmatively with the exception of Director Catsavis, who voted “*no*.” The Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-15-21.

Item No. 8 was an ordinance appropriating \$25,000.00 from the unobligated balance of the General Fund to the Mayor's program to use as needed for communication related to COVID19 vaccination efforts in the city of Fort Smith (*Mayor*).

Deputy Administrator Dingman briefed the Board on the item advising Director Morton requested the agenda item, which appropriates \$25,000 from the unobligated balance of the General Fund to the Mayor’s program to use as needed for communication related to COVID-19 vaccination efforts by the City of Fort Smith.

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Morton, seconded by Good, moved adoption of the ordinance. Prior to the vote, Director Morton advised he requested Administration place the item on the agenda. The purpose of the requested funding is to provide necessary advertisement of COVID-19 vaccination locations to ensure the residents of Fort Smith are aware.

Director Settle questioned if any of the requested funds have already been expended.

Mayor McGill advised the several billboards and other advertising avenue have already been requested to provide vaccination information and sites available. He noted the importance of getting the word out to residents within the river valley citing individuals aged 70 and over and those working in education may now obtain the vaccination.

The motion remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 9-21.

Mayor McGill opened the Officials Forum with the following comments offered:

► Mayor McGill

- Re:
1. Noted several recent announcements regarding economic growth in Fort Smith, specifically stating the expansions of Mars Petcare, Hytrol, and Owens-Corning.
 2. Announced the planning for distribution of COVID-19 vaccine is ongoing, and all are working hard to ensure all residents maintain the ability to receive such. He further encouraged all to continue practicing social distancing.
 3. Noted the recent selection of Mr. Tim Jacobsen as the new Executive Director of the Fort Smith Convention and Visitors Bureau, and Advertising and Promotion Commission.

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4. Due to the absence of City Administrator Carl Geffken, he urged all to keep him in their prayers.
- ▶ Director Dawson
- Re:
1. Noted the recent improvements at Hunt's Park citing such has prompted multiple tournaments that brings in many out-of-town visitors, which in turn, brings in tax revenue.
 2. As noted by Mayor McGill, she extended a heartfelt welcome to Mr. Jacobsen.
- ▶ Director Rego
- Re:
1. Noted the agenda contained "*a lot of items*"; therefore, he extended much appreciation to staff acknowledging the behind-the-scenes work required for presentation of such to the Board.
 2. Conveyed much gratitude to Antioch for Youth and Family for their recent food drive/give-away. Such consisted of the President Joe Biden's favorite foods, i.e. pasta and ice cream. Unfortunately, such drew negative comments with political connotations; however, he cautioned all to refrain from such urging all to consider the intent of the event, which was to provide food to those in need.
 3. Reminded all of the upcoming Ward 1 Neighborhood Meeting set for 6:00 p.m., Monday, January 25th, at the Fort Smith Convention Center, and invited all to attend.
- ▶ Director Morton
- Re:
1. Requested Administration to get with the management group overseeing the Parrot Island Water Park regarding requested financial information.

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2. Regarding item currently scheduled for the February 23, 2021 study session, i.e. *Review regulations regarding mobile billboards ~ Morton/Dawson placed on future agenda at the November 10, 2020 regular meeting ~ (Planning)*, he advised the individual that first brought concern regarding the matter has indicated such is no longer an issue. Due to such, he requested the item be removed from the agenda. Director Settle concurred with the request; therefore, there being no objection conveyed by any member of the Board, the item will be removed as requested.

► Deputy Administrator Dingman

- Re:
1. Due to large attendance anticipated at the February 2, 2021 regular meeting and in order to ensure proper social distancing, he announced that said meeting will be held in Exhibit Hall B rather than the regular meeting location in Exhibit Halls A1 & A2.
 2. With regard to the aforementioned Ward 1 Neighborhood Meeting, he clarified that such will be also be held in Exhibit Hall B of the Fort Smith Convention Center.

The Board convened into executive session at approximately 7:01 p.m., and after reconvening, the Mayor announced the following appointment nominations:

CENTRAL BUSINESS IMPROVEMENT DISTRICT

Matthew G. Holland

~ to fill the unexpired term of Rodney Ghan, who resigned ~
Term expires September 30, 2021

FIRE CODE BOARD OF APPEALS & ADJUSTMENTS

Teddy Abbey

Term expires October 30, 2024

LIBRARY BOARD OF TRUSTEES

Christopher Hooks

Shirley Hartwig

Terms expire December 31, 2025

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Catsavis, seconded by Morton, moved acceptance of the above named appointment nominations. The members all voting aye, the Mayor declared the motion carried.

There being no further business to come before the Board, Catsavis moved that the meeting adjourn. The motion was seconded by Morton, and the members all voting aye, the Mayor declared the motion carried and the meeting stood adjourned at 7:12 p.m.

APPROVED:



MAYOR

ATTEST:



CITY CLERK