

# **AGENDA**

**FORT SMITH BOARD OF DIRECTORS**

**STUDY SESSION**

**JUNE 14, 2005 - 12:00 NOON**

**FORT SMITH PUBLIC LIBRARY**

**COMMUNITY ROOM**

1. Review and discuss updates to the zoning ordinance and subdivision regulations  
*Combined meeting with Planning Commission and presentation by HNTB Consultants*
2. Review preliminary agenda for the June 21, 2005 regular meeting

# MEMORANDUM

**To:** Bill Harding  
**From:** Wally Bailey  
**Date:** June 7, 2005  
**Subject:** HNTB Briefing at the June 14<sup>th</sup> Board Study Session

We are nearing completion of many elements included in the HNTB planning contract with the City. As we do, we want to brief the Board of Directors on the work and the significant issues. We would like to begin a series of meetings with the Board at the regularly scheduled study sessions to describe the work products and giving updates.

We asked for the June 14<sup>th</sup> study session be set aside for HNTB and staff to begin briefing the Board on the work to date. As we are working on new plans and developing code rewrites to meet the goals of the Comprehensive Plan, we have identified some significant issues we want to discuss with the Board. We want this to be the focus of our meeting on June 14<sup>th</sup>. The top ten list of items for discussion is attached to this memorandum.

I have also asked the HNTB staff to develop a report comparing the proposed regulations with comparable cities that have similar regulations. Additionally, we asked for a report regarding the cost impacts of the new regulations. Some information on these two items should be available at the study session.

Please contact me if you have any questions on this item before the study session.

## **Significant items for discussion at the June 14, 2005 Study Session**

1. **Begin requiring compliance to development standards in the extraterritorial jurisdiction (ETJ).**
2. **Significant revisions to the sign regulations including regulating portable signs and limiting permanent signs.**
3. **Revision to the subdivision standards including:**
  - A. **Curb and Gutter on all streets**
  - B. **Sidewalks required with new subdivisions**
  - C. **Required greenspace with new subdivisions**
  - D. **Private or gated subdivisions must meet the same design standards for streets, utilities and setbacks.**
  - E. **Landscaping of subdivision perimeters**
4. **Updated submission requirements with studies for new developments.**
5. **Required neighborhood meetings.**
6. **Required design guidelines for new developments (e.g., landscaping and architectural standards)**
7. **Establish criteria for approving applications for new developments.**
8. **Consolidating zoning districts.**
9. **Transportation Plan/right of way protection and access management.**
10. **Stormwater management - Attenuation requirements.**