



Mayor – Sandy Sanders
City Administrator – Carl Geffken
City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau
Ward 2 – Andre’ Good
Ward 3 – Mike Lorenz
Ward 4 – George Catsavis
At Large Position 5 – Tracy Pennartz
At Large Position 6 – Kevin Settle
At Large Position 7 – Don Hutchings

AGENDA ~ Summary

**Fort Smith Board of Directors
REGULAR MEETING
January 2, 2018 ~ 6:00 p.m.
Fort Smith Public Schools Service Center
3205 Jenny Lind Road**

THIS MEETING IS BEING TELECAST LIVE ON GOVERNMENT ACCESS CHANNEL 214 AND ONLINE AT <http://www.ustream.tv/channel/city-of-fort-smith-board-of-directors-meetings>

INVOCATION & PLEDGE OF ALLEGIANCE

Director Don Hutchings

ROLL CALL

- All present, except Director Andre’ Good
- Mayor Sandy Sanders presiding

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING

(Section 2-37 of Ordinance No. 24-10)

Information available by viewing rebroadcast of the meeting on the City Access Channel 214, the City website or <http://www.ustream.tv/channel/city-of-fort-smith-board-ofdirectors-meetings>

APPROVE MINUTES OF THE DECEMBER 19, 2017 REGULAR MEETING

APPROVED as written

ITEMS OF BUSINESS:

1. Ordinance rezoning identified property and amending the zoning map (*from Residential Single-Family Duplex Medium Density (RSD-2) to a Planned Zoning District by classification located at 400 North Waldron Road, 5403 Park Avenue and 5505 Park Avenue*)
TABLED for 60 days 6 in favor, 0 opposed

2. Ordinance to amend Article IV, Division 3 of the Fort Smith Municipal Code to amend Section 24-150 and to add Section 24-155 regarding metered parking rates, penalties, payment ~ *Tabled for up to 90 days at the October 3, 2017 regular meeting pending review by the Central Business Improvement District and Downtown Merchants Association / Discussed at the December 12, 2017 study session ~*
TABLED to the January 16, 2018 regular meeting 6 in favor, 0 opposed
3. Resolution authorizing Change Order No. 1 with Forsgren, Inc. for on-call contractual services for Annual Sewer Collection System Improvements (\$186,991.96 / Utilities Department / Budgeted - Sewer Revenue Fund) ♦ ●
APPROVED 6 in favor, 0 opposed / Resolution No. R-1-18
4. Resolution accepting the project as complete and authorizing final payment to Forsgren, Inc. for on-call contractual services for Annual Sewer Collection System Improvements (\$188,071.87 / Utilities Department / Budgeted – Sewer Revenue Fund) ♦ ●
APPROVED 6 in favor, 0 opposed / Resolution No. R-2-18
5. Resolution authorizing the Mayor to execute Amendment No. 2 to the software license and services agreement with Tyler Technologies, Inc. for the Enterprise Resource Planning (ERP) System (\$20,910.00 / Various Departments / Budgeted – Various Departments)
APPROVED 6 in favor, 0 opposed / Resolution No. R-3-18
6. Motion to authorize 2.5% Cost-of-Living Adjustment to City Administrator Carl Geffken, effective January 1, 2018 ~ *Placed on agenda by unanimous consent of the Board at the beginning of the meeting (Director Good provided written consent of the placement via email to the City Clerk prior to the meeting) ~*

OFFICIALS FORUM ~ presentation of information requiring no official action
(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

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ADJOURN
6:15 p.m.

RESOLUTION NO. R-1-18

RESOLUTION AUTHORIZING CHANGE ORDER ONE WITH FORSGREN, INC.,
FOR ON CALL CONTRACTUAL SERVICES FOR ANNUAL SEWER
COLLECTION SYSTEM IMPROVEMENTS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT
SMITH, ARKANSAS, that:

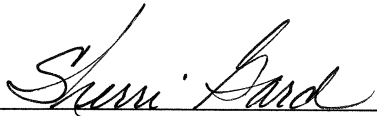
Change Order Number One in the amount of \$186,991.96 to the contract with
Forsgren, Inc., for the On Call Contractual Services for Annual Sewer Collection System
Improvements, Project Number 16-18-C1, adjusting the contract amount to \$1,185,471.96, is
hereby approved.

This Resolution adopted this 2nd day of January 2018.

APPROVED:

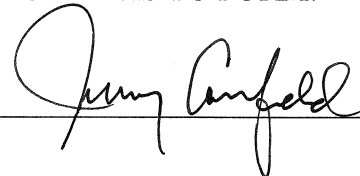
Mayor 

ATTEST:



City Clerk

APPROVED AS TO FORM:



npr

RESOLUTION NO. R-2-18

RESOLUTION ACCEPTING THE PROJECT AS COMPLETE, AND AUTHORIZING FINAL PAYMENT TO FORSGREN, INC., FOR THE ON CALL CONTRACTUAL SERVICES FOR ANNUAL SEWER COLLECTION SYSTEM IMPROVEMENTS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

SECTION 1: The construction of the On Call Contractual Services for Annual Sewer Collection System Improvements, Project Number 16-18-C1, is accepted as complete.

SECTION 2: Final payment to Forsgren, Inc., in the amount of \$188,071.87, is hereby approved.

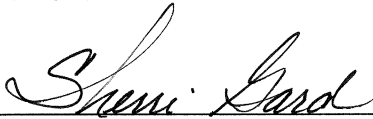
This Resolution adopted this 2nd day of January 2018.

APPROVED:



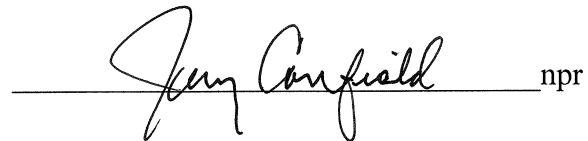
Mayor

ATTEST:



City Clerk

APPROVED AS TO FORM:

 npr

RESOLUTION NO. R-3-18

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NUMBER TWO (2) TO THE SOFTWARE LICENSE AND SERVICES AGREEMENT WITH TYLER TECHNOLOGIES, INC. (ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM)

BE IT RESOLVED AND ENACTED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

WHEREAS, the City of Fort of Fort Smith entered into an agreement for Software Licenses and Services with Tyler Technologies, Inc. as approved on Resolution No. 180-16;

SECTION 1: The attached Amendment Number Two (2) to the contract with Tyler Technologies, Inc. for software license and services associated with the ERP Implementation Project is hereby approved.

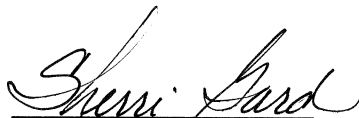
SECTION 2: The Mayor is hereby authorized to execute Amendment Number Two (2) to the contract for software license and services with Tyler Technologies, Inc. providing for payments by the City in the amount of \$20,910.00

THIS RESOLUTION ADOPTED THIS 2nd DAY OF JANUARY, 2018.

APPROVED:


Mayor

ATTEST:


City Clerk

Approved as to form:


No publication required

MOTION

A MOTION TO AUTHORIZE 2.5% COST-OF-LIVING ADJUSTMENT FOR CITY ADMINISTRATOR

BE IT AUTHORIZED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

WHEREAS, a performance evaluation of City Administrator Carl Geffken was held during executive session at the December 19, 2017 regular meeting of the Board of Directors; and,

WHEREAS, all City of Fort Smith employees will receive a 2.5% Cost-of-Living Adjustment (COLA) effective January 1, 2018; and,

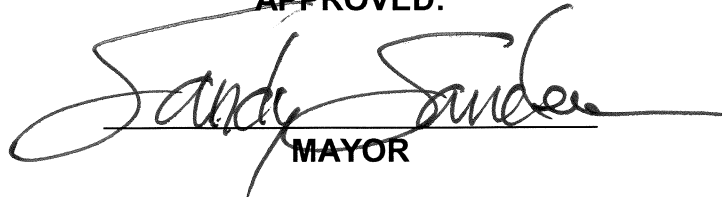
WHEREAS, the Board of Directors intended for Administrator Geffken to also receive the aforementioned COLA; however and inadvertently, no motion authorizing same was provided at the December 19, 2017 regular meeting; and,

WHEREAS, the Board of Directors unanimously consented to the placement of this issue on the January 2, 2018 regular meeting agenda;

A 2.5% COLA is hereby authorized for City Administrator Carl Geffken, effective January 1, 2018.

THIS MOTION PASSED this 2nd day of January, 2018.

APPROVED:


MAYOR

ATTEST:


CITY CLERK