

Mayor – Sandy Sanders

City Administrator – Carl Geffken

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau

Ward 2 – Andre’ Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Tracy Pennartz

At Large Position 6 – Kevin Settle

At Large Position 7 – Don Hutchings

AGENDA
Fort Smith Board of Directors
STUDY SESSION
February 13, 2018 ~ 12:00 Noon
Fort Smith Public Library Community Room
3201 Rogers Avenue

THIS MEETING IS BEING TELECAST LIVE AT THE FOLLOWING LINK:

<http://www.ustream.tv/channel/XqbsvFPFAPs>

CALL TO ORDER

1. Review City fleet and property insurance renewal (*March 2018 – February 2019*)
2. Discussion regarding fleet leasing options
3. Discuss reducing the contribution to the convention center
4. Review preliminary agenda for the February 20, 2018 regular meeting

ADJOURN

Interoffice Memorandum

TO: Carl Geffken, City Administrator

COPY TO: Jeff Dingman, Deputy City Administrator
Jennifer Walker, Finance Director

FROM: Charity Middleton, Insurance Specialist

SUBJECT: Review of Auto & Property Insurance Renewal
for period of March 1, 2018 to February 28, 2019

DATE: February 9, 2018



In March of 2016, the City chose to transition from Travelers Insurance to the Arkansas Municipal League (“League”) for its auto, equipment and property insurance coverage. Below is a summary of the City’s insurance history:

- The City carries a traditional, fully-insured plan on auto, equipment and property.
- An annual premium is charged to each City department based on the size of their fleet/equipment and the value of the buildings and their contents.
- The 2017-2018 premiums with the League totaled \$730,809.59, broken down as follows:
 - Auto/Equipment: \$293,269.92
 - Property: \$437,539.67

With the renewal period approaching (March 01, 2018 to February 28, 2019), enclosed for the Board’s review and consideration are the following:

- 2018-2019 rates for auto, equipment and property insurance.
- Impact of the completed appraisals of City-owned properties.
- Prospects for continued positive partnership with the League.

AUTO & EQUIPMENT

For the 2018-2019 coverage year, there is an increase in the premium for Part 1 coverage (liability coverage as required by law) from \$100 per asset to \$120 per asset. All City assets carry Part 1 coverage, while Part 2 physical damage coverage (comprehensive and collision) is optional. The premium for Part 2 coverage is the value of the asset multiplied by \$0.005 plus the \$120 for Part 1. Total premiums for auto and equipment for this renewal period are \$333,250.39. As of today, the City has 585 vehicles and 362 pieces of equipment insured through the League’s Municipal Vehicle Program.

PROPERTY

For the 2018-2019 coverage year, there are no changes to the rates for property coverage. The rate remains \$0.135 per \$100 of value of the buildings and their contents. The renewal premium is \$545,520.73, an increase of \$107,981.06 from last year. The increase in premiums is attributed to the completion of the appraisals of all City-owned properties and subsequent updates to the property schedule to reflect the correct replacement cost values for each property. These changes to the schedule were accounted for during the 2018 budget cycle so that departments were prepared for the increases/decreases resulting from the assessment. As of today, the City has 443 properties insured through the League's Municipal Property Program.

In this second year of partnership with the League, the City continues to realize benefits and positive outcomes. The League staff is knowledgeable and helpful, the claim response time and handling expedient and exemplary. In light of this, it is my recommendation that the City continue its partnership with the League. If approved by the Board, a resolution will be presented at the next board meeting for approval.

Please reach out to me should you have any questions.



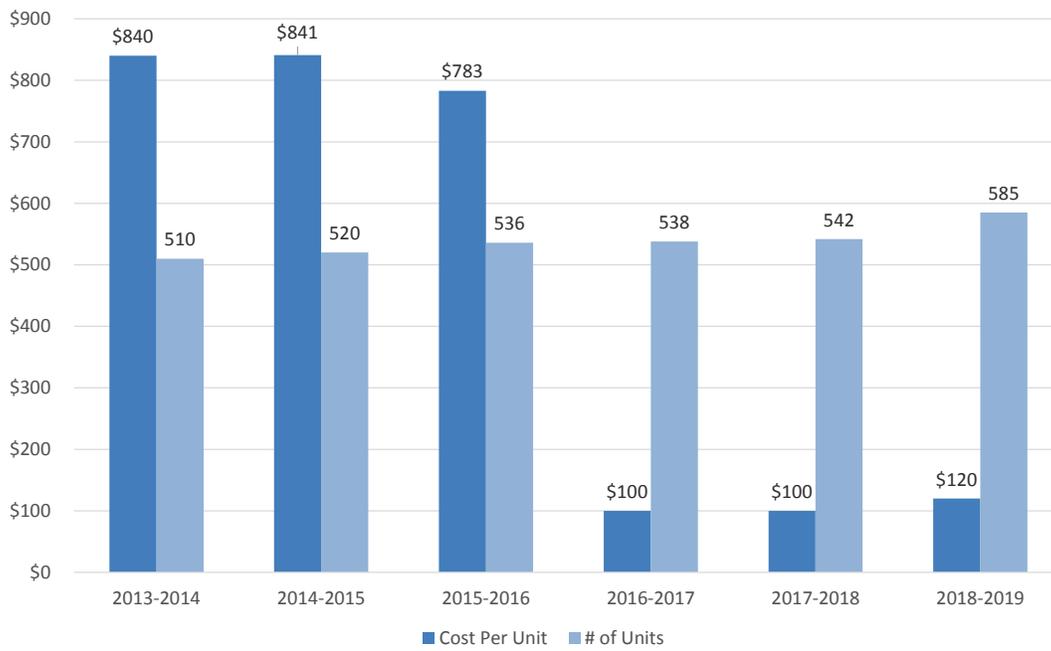
SS1

Auto & Property Insurance Review

MARCH 1, 2018 TO FEBRUARY 28, 2019

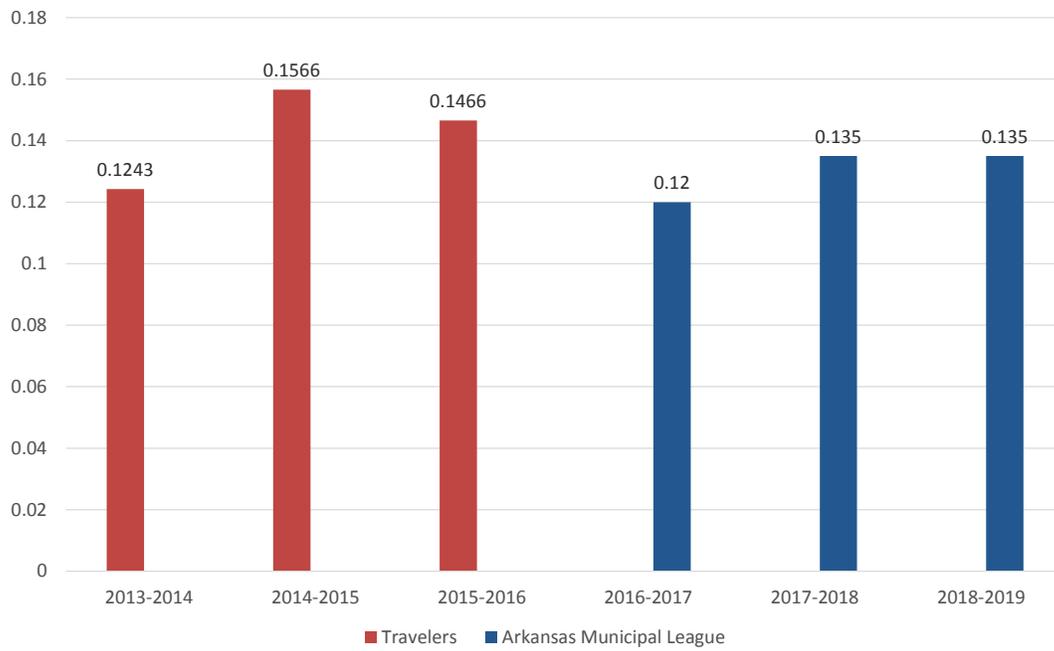


Auto Rates





Property Rates

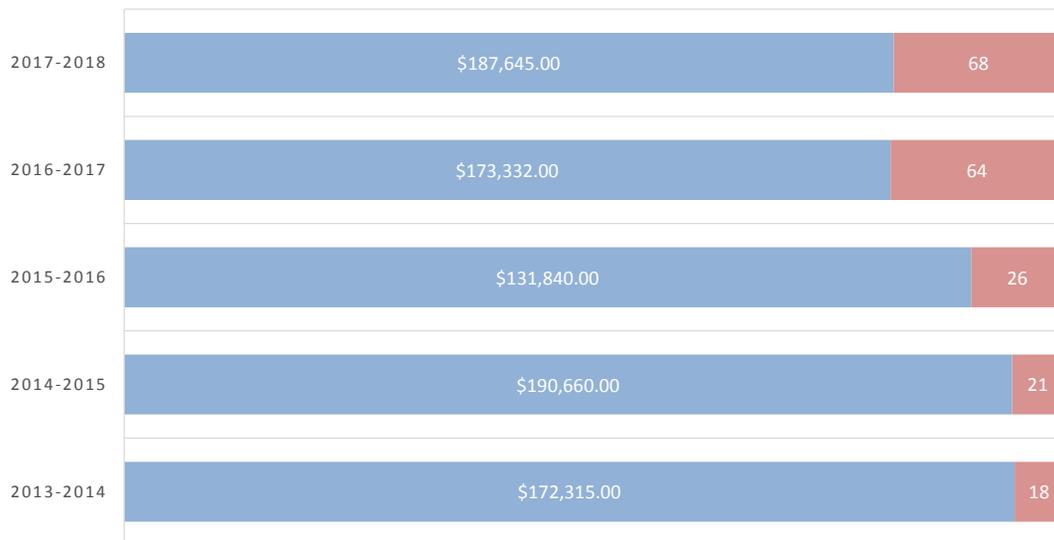


Note 1: Renewal rate is \$0.1350 per \$100 of value of buildings and contents.



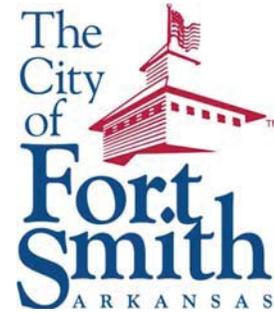
AUTO/EQUIPMENT CLAIMS HISTORY

■ \$ Claims Paid ■ # of Claims



Memo

To: Carl Geffken, City Administrator
CC: Jeff Dingman, Deputy City Administrator
From: Jennifer Walker, Finance Director
Date: 02/09/2018
Re: Fleet Leasing Options



The fleet leasing program was first presented to the Board of Directors for consideration at a Study Session in October 2017. Initial presentation included an aggressive approach to replacing the standard vehicle fleet based on mileage and years. This approach involved a replacement cycle that was very heavy the first year and trailed off in subsequent years. Administration received feedback from the Board indicating a desire to review a balanced replacement cycle, with evenly spaced volumes each year. The funds were approved for inclusion in the budget with the understanding that these funds would not be utilized until (unless) a fleet management plan is approved by the Board in 2018.

Finance has reviewed the plan with departments and, through the course of discussion, determined that some departments prefer not to participate in the program for various reasons – primarily because their departments drive fewer miles each year and have very low maintenance costs on their vehicles. These departments have been removed from the program in this second presentation of fleet management program today.

The two changes – the balanced replacement schedule and changes to program participation – account for the reduced cost of first-year implementation. The City maintained an even balance between Police vehicles and Non-pursuit vehicles for the replacement schedule in order to meet requirements of the program.

Any reductions in expected costs for 2018 will be removed from departmental budgets, so that they will not be re-allocated to other activities, netted any reduction of maintenance costs for participation in the program.

The revised plan includes replacing 25 Police department vehicles (specific vehicles to be determined) and 25-26 Non-police department vehicles. This is a substantially smaller scale than the previous presentation (previously 155 vehicles).

While there are many benefits to this program that have been discussed previously, there are some risks and considerations. The highlights of pros and cons include:

- Benefit of visibility to maintenance costs across most departments in the City for standard fleet vehicles. This helps in understanding maintenance costs, useful life trends, and age of fleet across the department. Some savings are expected in maintenance costs.
- Concerns from local dealerships will hopefully be mitigated through a smaller scale approach to implementation of this new program, understanding that the vehicle sales can still flow through local vendors if desired.
- A cost-neutral approach to the program is fairly low risk. While we expect some minor savings, our approach to this program has been to utilize a lower-mileage and safer/newer fleet. Leasing generally does not provide substantially more savings over direct purchasing. It does, however, allow a newer and safer fleet for the same or nearly same cost.
- Concerns about new accounting regulations will effectively require the City to convert the accounting for this program to a capital lease in 2019. This creates some cumbersome accounting entries to manage the program. While this is certainly not a deal-breaker, it does require personnel resources and could potentially add to audit costs to a minor degree.

Overall, Finance finds the leasing program to be worth exploring. Finance recommends a small scale implementation for Year One with close monitoring and evaluation of the project. This plan includes a much smaller-scale implementation which inherently reduces risk of failure. I concede this may also reduce the benefit of a full-scale operation, but I believe we can still achieve a benefit to the Police Department and Utilities fleets without burdening every department in the City.

Supporting documents are attached to this memo for discussion.

**Distribution of Fleet Lease Charges
FY18 Budget**

Division

Program Number and Title

Funding Source

	Total Funds	General Fund	Street Sales Tax Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Total Policy and Administration						
Services Division	-	-	-	-	-	-
Management Services						
4304 Utility Billing/Customer Service	12,440	249	124	622	9,330	2,115
4306 Purchasing	3,690	1,107	221	443	1,365	554
4401 Information & Technology Svcs	4,610	1,706	369	461	1,383	692
Total Management						
Services Division	20,740	3,062	715	1,526	12,078	3,360
Total Development						
Services Division	-	-	-	-	-	-
Police Services						
4704 Patrol	510,000	510,000	-	-	-	-
Total Police Services Division	510,000	510,000	-	-	-	-
Fire Services						
4801 Administration	9,620	9,620	-	-	-	-
Total Fire Services Division	9,620	9,620	-	-	-	-
Total Streets and Traffic Control	-	-	-	-	-	-
Operation Services						
Water & Sewer						
5501 Utility Administration	4,950	-	-	-	4,950	-
5521 Business Operations and Logistics	4,150	-	-	-	4,150	-
5522 Communications & Training	-	-	-	-	-	-
5523 Engineering & Technology	18,501	-	-	-	18,501	-
5590 Non-Capital Projects	-	-	-	-	-	-
5603 Sewer Treatment	9,310	-	-	-	9,310	-
5604 Water Treatment	4,150	-	-	-	4,150	-
5610 Water Line Maintenance	41,350	-	-	-	41,350	-
5611 Sewer Line Maintenance	4,150	-	-	-	4,150	-
5625 Environmental Quality	-	-	-	-	-	-
5626 Fleet, Bldg, Environ Maintenance	51,440	-	-	-	51,440	-
Total Water and Sewer	138,001	-	-	-	138,001	-
Total Parks and Community Services	-	-	-	-	-	-
Total Sanitation	-	-	-	-	-	-
Total Transit	-	-	-	-	-	-
Total	678,361	522,682	715	1,526	150,079	3,360

130 vehicles 26 26 vehicles per year
 134 police vehicles 27 24-25 police vehicles per year

City of Ft. Smith Fleet Replacement Worksheet

Vehicle #	VIN	Department	Year	Make	Model	Current Odometer	Assigned Category	Recommended Replacement Year	New Replacement Category	Total Cost (Lease & Maint)
153	1GCEK19Z05Z243253	0101 - Fire Administration	2005	Chevrolet	Silverado 1500	108,633	1/2 Ton Pickup Ext 4x4	2018	1/2 Ton Pickup Ext 4x4	\$ 4,920
873	1FAFP53U27A216315	0101 - Fire Administration	2007	Ford	Taurus	111,725	Full-size Sedan	2018	Full-size Sedan	\$ 4,700
120	1GCEK14T052302739	0101 - Information & Technology	2005	Chevrolet	Silverado 1500	61,298	1/2 Ton Pickup Reg 4x4	2018	1/2 Ton Pickup Reg 4x4	\$ 4,610
33	1FMCU59329KA71225	0101 - Purchasing	2009	Ford	Escape	29,877	Mid-size Sedan	2018	Mid-size Sedan	\$ 3,690
484	1GKDT13W8W2554404	2101 - Engineering & Eng. Tech	1998	GMC	Jimmy	158,331	Mid Size SUV 4x2	2018	Mid Size SUV 4x2	\$ 4,330
796	1FMZU72KX5Z67531	2101 - Engineering & Eng. Tech	2005	Ford	Explorer	32,248	Mid Size SUV 4x4	2018	Mid Size SUV 4x4	\$ 4,950
341	1GDJC34295E260914	2101 - Fleet, Bldg., Station & Envir. Main	2005	GMC	Sierra 3500	117,426	1 Ton Cab Chassis	2018	1 Ton Cab Chassis	\$ 9,300
973	1GDJC34U66E279259	2101 - Fleet, Bldg., Station & Envir. Main	2006	GMC	Sierra 3500	127,328	1 Ton Cab Chassis	2018	1 Ton Cab Chassis	\$ 9,300
974	1GDJC34U56E274778	2101 - Fleet, Bldg., Station & Envir. Main	2006	GMC	Sierra 3500	103,252	1 Ton Cab Chassis	2018	1 Ton Cab Chassis	\$ 9,300
976	1GDJC34U07E134381	2101 - Fleet, Bldg., Station & Envir. Main	2007	GMC	Sierra 3500	103,003	1 Ton Cab Chassis	2018	1 Ton Cab Chassis	\$ 9,300
482	3B7KC26251M276108	2101 - Fleet, Bldg., Station & Envir. Main	2001	Dodge	2500	83,111	3/4 Ton Pickup Reg 4x2	2018	3/4 Ton Pickup Reg 4x2	\$ 4,940
938	1FMEEU72EX6UB54417	2101 - Fleet, Bldg., Station & Envir. Main	2006	Ford	Explorer	113,183	Mid Size SUV 4x4	2018	Mid Size SUV 4x4	\$ 4,950
721	1GKDM19X23B514618	2101 - Fleet, Bldg., Station & Envir. Main	2003	GMC	Safari	43,227	Minivan-Passenger	2018	Minivan-Passenger	\$ 4,350
443	1GTEC14R5VZ536280	2101 - Sewer Line Maintenance	1997	GMC	Sierra	136,762	1/2 Ton Pickup Reg 4x2	2018	1/2 Ton Pickup Reg 4x2	\$ 4,150
568	1GCEK14T232329762	2101 - Sewer Treatment	2003	Chevrolet	1/2 Ton	110,008	1/2 Ton Pickup Reg 4x4	2018	1/2 Ton Pickup Reg 4x4	\$ 4,610
739	1FAHP53U85A311323	2101 - Sewer Treatment	2005	Ford	Taurus SE	72,389	Full-size Sedan	2018	Full-size Sedan	\$ 4,700
970	1FMEEU72EX38UA80520	2101 - Utility Administration	2008	Ford	Explorer	61,722	Mid Size SUV 4x4	2018	Mid Size SUV 4x4	\$ 4,950
188	1FTRF12237KC27403	2101 - Utility Billing/ Cust. Serv.	2007	Ford	F150	78,006	1/2 Ton Pickup Reg 4x2	2018	1/2 Ton Pickup Reg 4x2	\$ 4,150
139	1FTMF1CW5AKC53505	2101 - Utility Billing/ Cust. Serv.	2010	Ford	F150	121,114	1/2 Ton Pickup Reg 4x2	2018	1/2 Ton Pickup Reg 4x2	\$ 4,150
8	1GCCS149X98127357	2101 - Utility Billing/ Cust. Serv.	2009	Chevrolet	Colorado LT	118,727	Compact Pickup Ext 4x2	2018	Compact Pickup Ext 4x2	\$ 4,140
953	1FDWF37P66ED91000	2101 - Water Line Maintenance	2006	Ford	F350	111,480	1 Ton Cab Chassis	2018	1 Ton Cab Chassis	\$ 9,300
480	1GCEC14W52Z323542	2101 - Water Line Maintenance	2002	Chevrolet	Silverado LS 1500	52,991	1/2 Ton Pickup Reg 4x2	2018	1/2 Ton Pickup Reg 4x2	\$ 4,150
405	1GCEC14T02Z324071	2101 - Water Treatment	2002	Chevrolet	Silverado LS 1500	213,433	1/2 Ton Pickup Reg 4x2	2018	1/2 Ton Pickup Reg 4x2	\$ 4,150

ADD -5523	Engineering & Eng Tech	Dodge Ram	1500	1/2 Ton Pickup Reg 4x4	1/2 Ton Pickup Reg 4x4	\$ 4,610
ADD -5523	Engineering & Eng Tech	Dodge Ram	1500	1/2 Ton Pickup Reg 4x4	1/2 Ton Pickup Reg 4x4	\$ 4,610

ADD -5610	Water Line Maintenance	Dodge Ram	3500	1 Ton Dually Chassis Reg w/Utility Bed	1 Ton Cab Chassis	\$ 9,300
ADD -5610	Water Line Maintenance	Dodge Ram	3500	1 Ton Dually Chassis Reg w/Flat Bed	1 Ton Cab Chassis	\$ 9,300
ADD -5610	Water Line Maintenance	Dodge Ram	3500	1 Ton Dually Chassis Reg w/Utility Bed	1 Ton Cab Chassis	\$ 9,300
ADD -5521	Business Operations & Logistics				1/2 Ton Pickup Reg 4x2	\$ 4,150

PLACEMENT-5521	Business Operations & Logistics				3/4 Ton w Knapahide bed 4x4	
PLACEMENT-5521	Business Operations & Logistics				1/2 Ton Pickup Reg 4x2	\$ 4,150
PLACEMENT-5521	Business Operations & Logistics				Mid Size Sedan	\$ 3,690
						\$ 176,201

City of Fort Smith - Police Fleet Replacement Worksheet

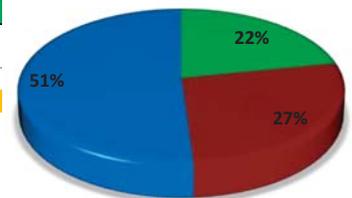
Vehicle #	Year	Make	Model	Current Odometer	Assigned Category	Recommended Replacement Year	New Replacement Category	Notes	Total Cost
104	1997	GMC	Sierra	105,855	1/2 Ton Pickup Reg 4x2	2018	1/2 Ton Pickup Reg 4x2		\$ 4,980.00
576	2000	Cadillac	Escalade	120,009	Full Size SUV 4x4	2018	Full Size SUV 4x4		\$ 15,220.00
881	2001	Dodge	Ram 1500 Quad	232,581	1/2 Ton Pickup Quad 4x4	2018	1/2 Ton Pickup Quad 4x4		\$ 5,500.00
717	2001	Chevrolet	Tahoe	150,778	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
954	2002	Cadillac	Escalade	102,907	Full Size SUV 4x4	2018	Full Size SUV 4x4		\$ 15,220.00
475	2003	Ford	F150	196,766	1/2 Ton Pickup Reg 4x2	2018	1/2 Ton Pickup Reg 4x2		\$ 4,980.00
2	2004	Chevrolet	C1500 Tahoe	74,900	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
978	2005	Chevrolet	Equinox	128,669	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
470	2006	Toyota	4Runner	146,984	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
162	2007	Ford	F150 - Forfeiture	48,663	1/2 Ton Pickup Quad 4x2	2018	1/2 Ton Pickup Quad 4x2		\$ 4,980.00
619	2007	Chevrolet	Tahoe C1500	117,815	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
1	2007	Jeep	Grand Cherokee	103,625	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
662	2007	Chevrolet	Tahoe K1500	127,958	Full Size SUV 4x4	2018	Full Size SUV 4x4		\$ 15,220.00
433	2007	Chevrolet	Equinox LS	40,747	Full Size SUV 4x4	2018	Full Size SUV 4x4		\$ 15,220.00
86	2009	GMC	C1500SLE	131,340	1/2 Ton Pickup Reg 4x2	2018	1/2 Ton Pickup Reg 4x2		\$ 4,980.00
140	2009	Chevrolet	Tahoe	107,300	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
274	2009	Chevrolet	Tahoe C1500 LS	84,490	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
255	2010	Chevrolet	Tahoe C1500 LS	227,248	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
252	2010	Chevrolet	Tahoe C1500 LS	226,712	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
254	2010	Chevrolet	Tahoe C1500 LS	224,382	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
256	2010	Chevrolet	Tahoe C1500 LS	221,768	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
259	2010	Chevrolet	Tahoe C1500 LS	218,525	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
258	2010	Chevrolet	Tahoe C1500 LS	217,422	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00
257	2010	Chevrolet	Tahoe C1500 LS	211,502	Full Size SUV 4x2	2018	Full Size SUV 4x2		\$ 14,650.00

\$ 306,050.00

City of Ft. Smith - Fleet Planning Analysis

Current Fleet	241	Fleet Growth	-1.24%	Proposed Fleet	228
Current Cycle	10.00	Annual Miles	7,000	Proposed Cycle	5.00
Current Maint.	\$129.00	Insurance	\$0.00	Proposed Maint.	\$29.41
Fuel Info		MPG	12	Price/Gallon	\$2.20

Fleet Costs Analysis



Fleet Mix			Fleet Cost							Annual	
Fiscal Year	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Maintenance	Insurance	Fuel	Fleet Budget	Net Cash
Average	241	24.1	241	0	650,092	0	344,177	0	278,355	1,272,624	0
'18	238	46	192	46	0	232,793	313,450	0	264,905	811,148	461,476
'19	235	45	144	91	0	480,250	255,028	0	251,408	986,686	285,938
'20	232	46	95	137	0	723,679	195,410	0	237,262	1,156,350	116,274
'21	229	46	46	183	0	970,119	135,792	0	222,745	1,328,656	-56,033
'22	228	45	0	228	0	894,247	80,466	0	208,766	1,183,479	89,144
'23	228	46	0	228	0	871,181	80,466	0	208,766	1,160,413	112,210
'24	228	45	0	228	0	899,743	80,466	0	208,766	1,188,975	83,648
'25	228	46	0	228	0	872,039	80,466	0	208,766	1,161,271	111,352
'26	228	46	0	228	0	918,879	80,466	0	208,766	1,208,111	64,512
'27	228	45	0	228	0	894,247	80,466	0	208,766	1,183,479	89,144
Est. 10 Year Budget Improvement											\$1,357,664

■ Fuel ■ Maintenance ■ Purchase

Current Fleet Equity Analysis

YEAR	2018	2019	2020	2021	2022
QTY	49	48	49	49	46
RESALE	\$1,500	\$1,500	\$3,000	\$6,000	\$8,000
TOTAL	\$73,500	\$72,000	\$147,000	\$294,000	\$368,000
Estimated Current Fleet Equity**					\$954,500

Summary

10 Year Savings	\$1,357,664
Estimated Fleet Equity	\$954,500
Net Cash***	\$2,312,164

* Lease Rates are conservative estimates

**Estimated Current Fleet Equity is based on the current fleet "sight unseen" and can be adjusted after physical inspection

***Net Cash is the sum of the 10 year savings from the Fleet Planning Analysis and the Estimated Current Fleet Equity

Key Objectives

- **Lower average age of the fleet**
 - 37% of the current light duty fleet is over 10 years old -- the goal is to reduce Total Cost of Ownership by reducing the average age of the fleet to no more than 5 years. Current 10 Year Cycle is based on purchase history since 2013.
 - Resale of the aging fleet is significantly reduced -- the goal is to maximize equity in each depreciating asset to create a sustainable replacement plan
- **Reduce operating costs**
 - Newer vehicles have a significantly lower maintenance expense -- the goal is a fixed cost within a preventative maintenance only replacement program
 - Newer vehicles have increased fuel efficiency with new technology implementations -- the analysis assumes 12 MPG today vs. 16 MPG with a new vehicle on a 5 year cycle
- **Maintain a manageable vehicle budget**
 - Goal is to implement a sustainable replacement plan with fixed and budgetable costs that reduces TCO
 - The goal is to bridge any gaps between capital and operating budgets and annual replacement needs

SITUATION

- **Current fleet age is negatively impacting the overall budget and fleet operations**
 - **37%** of the light and medium duty fleet is currently 10 years or older
 - **7.1 years** is the current average age of the fleet
 - **10 years** is the time it would take to cycle the entire fleet at current acquisition rates
 - Older vehicles have higher fuel costs, maintenance costs and tend to be unreliable

OBJECTIVES

- **Identify an effective vehicle life cycle that maximizes potential equity at time of resale creating a conservative savings of \$1,551,608 over 10 years**
 - Shorten the current white fleet vehicle life cycle from 10 years to 5 years and pursuit rated Tahoes to 4 years
 - Free up more than \$176,000 in capital from the salvage of 88 vehicles in the first year
 - Significantly reduce maintenance costs by outsourcing to local tax base at an average fixed rate of \$29.41 vs. current \$119; equaling up to \$263,722 in annual savings
 - Significantly reduce the overall fuel spend through more fuel efficient vehicles
 - Leverage an open-ended lease to maximize cash flow opportunities and recognize equity
- **Increase employee safety with newer vehicles**
 - Currently:
 - 6 vehicles predate Airbag standardization (1998)
 - 54 vehicle predate Anti-Lock Brake standardization (2007)
 - 83 vehicles predate Electronic Stability Control standardization (2012)
 - ESC is the most significant safety invention since the seatbelt
- **Utilize the TIPS RFP#2072816 Contract for the City's due diligence**
 - Access to all fleet management services as applicable to the needs of the city
 - Supports the city's need for fleet evaluation on a quarterly basis assessing costs and reviewing best practices
 - Provide monthly reporting, tracking, and downloads providing real-time information



3

MEMORANDUM

To: Mayor and Board of Directors
From: Carl E. Geffken, City Administrator *Carl*
Date: February 13, 2018
Subject: Discussion to Reduce the Contribution to the Convention Center

At the January 23, 2018 study session, Director Pennartz requested a discussion be held at a future study session regarding a 10% reduction in the City's general fund contribution to the operation of the city's convention center. Hearing no objection to adding this topic to a future study session, it was placed on the February 13th agenda.

Claude Legris and Tim Seeberg will present the options to reduce the 2018 convention center budget to achieve the reduction along with the impact to the center.

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